|  |  |
| --- | --- |
|  | **Radu Bogdan Alexandru** |
|  | |
| **578699_218532534982673_1709018515_n** |  |
|  |
|  |
| **Bucharest, Strada Drumul Gazarului, nr 24 – 26 , bl 21 , sc 1 ap. 3** |
| +40 **771567581**  **Bogdanradualex@gmail.com** |
|  |

**Date of birth : 13 03 1991**

**Birth place: Bucharest, Romania**

**Sex : Male**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Work Experience |  | |  |  | | **OPP SYSTEMS UK**  **April 2019 – Nov 2019** Marketing agent OPP SYSTEMS UK, Bucuresti  Selling our products via phone / email / chat to our clients in Telford , UK. English only; assisting our clients on issues about already sold products, returns and refunds. 400 given calls (phone) per day and negotiating the price and time when our engineers will arrive to fix issues and pick-up the returns  **Automobil Clubul Roman**  **Project Manager**  July 2018 – March 2019  Analysis of the situation of the ACR alarm station to date, organization of the alarm central employees, organizing tasks, software meetings with the vice president, managing complex cases with ACR internal and external partners in Europe, ADAC. Case analysis, taking calls, emails, cases on the territory of Europe and managing roadside assistance operations in cases of foreign citizens, in English  **Sarida Kids Club**  **Children Educator**  August 2017 – May 2018  Doing the homework with the children of class IV (help, verification, correction, explanation) supervision, occupying their free time with pleasant, interesting activities and interactive games, etc.  **Mandarine international Romania**  **Photo and video editing, english only**  **April – August 2017**  Choosing, editing, publishing images and video content for the company's online projects, via Photoshop and Adobe Illustrator |
| **CONECTYS** Security IT operator, English only   **November – march 2015 – 2016**  Introducing information in the internal software (of confidential nature) analysing official information and changing this data after receiving the feedback from the EU specialist  **INTERNSHIP ROMANIA LIBERA**  **February-march 2015**  Internship at Romania Libera - I received mark 10  Practice stage, I gained experience in the journalism field  Article redaction.  Articles published on the website :  <https://romanialibera.ro/autor/alexandru-bogdan-radu-2009>    **DREAMPARK GAMES S.R.L.**  **Children supervisor**  **march 2013 – july 2014**  Child care, observing the children, making sure they won't get hurt, going with them at the bathroom, playing with the children, etc  **EA GAMES ROMANIA**  **Game tester , english only**  **march - august 2010**  Bug checking, introducing bugs in the game database, keeping in touch with the DEV specialist from UK and working on the database after the feedback |
| **Photoshop - photo editing**  **2008 – present - freelancing**    Freelancer on various websites, various projects : **Upwork, Guru, Fiverr**  **English only** |
|  |

|  |  |
| --- | --- |
| Education |  |

**Highschool Teoretic Decebal, Bucharest**

**Faculty of Journalism and Communication Studies, University of Bucharest, Bachelor’s Degree: Journalist**

|  |  |
| --- | --- |
| Skills |  |

Ability to Work Under Pressure

Time Management

Conflict Resolution

Adaptability

|  |  |
| --- | --- |
| Hobbies and interests |  |
|  |  |

Martial arts, mountain hiking, nature walks, nature, psychology books, the human mind, the universe, yoga

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Languages | **Romanian**  Foreign languages : English | | | | |
|  |  | | | | |
| English | Understanding 10 | | chat 10 | | Talking 10 |
|  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | | | | |
|  |  |  |  |  |  |